



HADDON HEIGHTS Farmers Market (HHFM)

Vendor Information and Description of Service

Mission

The Haddon Heights Farmers Market opened in October of 2011. The purpose of the market is to bring fresh and locally grown fruits and vegetables and products to local residents who can walk to the market, and to surrounding communities.

The mission is to help sustain and preserve farms in our Garden State and enhance the Town of Haddon Heights and its Business District.

The Market is operated as a community event by Haddon Heights In Progress (H.I.P.) every Sunday May through October. Market Admin. will receive a stipend to plan, manage, and promote the market. The Market's yearly operating budget is comprised of participant fees and sponsorship contributions.

The Market rules are the standards by which the HHFM operates. Participants must abide by these rules; failure to adhere to the rules may result in loss of permission to sell.

Repeated last minute cancellations can result in the loss of vending
privileges
and fees paid.

The market will be open to customers the first Sunday in May and will run
every Sunday of the Month through October.

The last Sunday in October which will be
the Harvest Fest with Extended Hours. TBD

Regular Market hours will be between 9:30 am and 1:00 pm.

The Market is Rain or Shine.

The Market Admin. will contact participants in the event of potential
dangerous weather.

Market Administration

Joseph Gentile - Title: HIP / HHFM Director

Fabian Brown - Title: HIP Assistant Director / HHFM Market
Manager

Karen Bockius - Title: PR Director

George Wise- Public Safety Director

Vendor Services

Growers sell their farm-grown or farm-produced products directly to local
customers

at the market. In addition to agricultural products, vendors who operate
businesses for profit may be granted permission to sell. There are
additional opportunities for

fundraising, Market entertainment and Haddon Height's Business
promotion. The

number of participants is determined by Market Admin.

Vendors selling one or more of the following products are eligible: fruit,
vegetables,
herbs, baked goods, dairy products, coffee, drinks, cut flowers, meat, eggs,

plants,
prepared foods and value added items. . Other items for sale will be
determined by the
sole discretion of Market Admin.

Vendors selling prepared foods must prepare and serve foods in
accordance with all
applicable Federal, State and local health regulations. ALL FOODS AND
BEVERAGES
SOLD OR USED IN FOOD PREPARATION SHALL BE FIRST QUALITY
AND
CONFORM IN ALL RESPECTS TO FEDERAL, STATE AND LOCAL
FOOD AND
OTHER LAWS, ORDINANCES AND REGULATIONS.

Monthly spaces for vendors are subject to availability.

Application Instructions for Submission of Applications
All vendors returning from the previous year, with no Market fees owed,
are given
first priority to apply for the next season.

New applicants must submit an application but are not guaranteed
admission.

Vendor Fees and Expenses

There is no fee to submit an application. Selected vendors will be contacted
by Admin.

The 2017 Market fees are as follows:

Seasonal members= 10x10= \$ 395.00 (\$ 18.00 per Market) 20x10= (TBD)

Monthly members= \$20 per week x # Markets per Month (\$ 80 or \$ 100)

20x10= (TBD)

ALL CHECKS SHOULD BE MADE OUT TO: *HIP Haddon Heights Farmers Market*
or can be Paid by Credit Card thru Paypal.

Food vendors are expected to pay a mobile vendor fee to the Camden County Department of Health. All vendors will be required to seek insurance for their market participation.

If fees are paid in advance and a vendor chooses not to show or a market day is cancelled due to inclement weather, fees will not be refunded.

Requirements for Submission

1. A completed, signed application form. Non-profits are required to supply same.
2. Vendors and Non-Profits that are selected shall show proof of insurance and any other Health Department permits.

For Liability Insurance please name as an additional insured:
HIP Haddon Heights Farmers' Market
533 Station Avenue
Haddon Heights, NJ 08035

3. All Vendors and Non-Profits agree to confine their services to their assigned
10 X 10 Space. No Hawking or Soliciting outside of assigned space.

Market management reserves the right to accept or reject any application that is not in the best interest of the Market.

If any Rules are not followed or adhered to Vendor/Non-profit

will not be allowed to return to HHFM ever again. :)

Application Instructions

Email a completed application to:
HaddonHeightsFarmersMarket@gmail.com
or Mail to
HIP Haddon Heights Farmers Market,
533 Station Avenue, Haddon Heights NJ 08035

Indemnification of Haddon Heights

Applicants who are awarded opportunities as vendors at the HHFM under these specifications shall indemnify and hold harmless Haddon Heights In Progress, and the Borough of Haddon Heights, its officers, employees, agents and servants from and against any and all claims, demands, suits, actions, recoveries, judgments, costs and expenses including attorney fees, incurred or suffered on account of property damage or loss and/or personal injury, including loss of life, of any person, agency, corporation or governmental entity which shall arise out of the course of or in consequence to any acts or omissions of the applicant, its employees, agents, servants or subcontractors in the performance of the work described in these specifications.

The applicant further agrees that this indemnification by the applicant shall continue after completion of the Haddon Heights Farmers Market season for all claims, demands, suits, actions, recoveries, judgments, costs and expenses including attorneys fees resulting from acts or omissions the

applicant, its employees, agents,
servants or subcontractors which occur prior to the completion of the
season.

Explanation of Review of Applications & Evaluation

Applications are reviewed for the purpose of finding the specific applicants
that are

the most qualified to participate in the farmers market.

Market administration reserves the right to reject applications.

1/24/17